



**BDG**  
International, Inc.  
Since 1983

www.bdginternational.com

# Operations Manual Summary

Recommended browsers:  
Google Chrome, Mozilla Firefox

Menu **BDG International, Inc.** Since 1983 **Shipment Listing**

- Dashboard
- Shipment Management
- Statement of Account
- Admin Portal

Search your Shipment

Arrived Archive

Origin **Delhi**  
08 Jan 2022  
RAMA MINING TOOLS

Dhaka  
08 Jan 2022  
GERMANIA CORPORATI

Destination

Show details

Menu **BDG International, Inc.** Since 1983

- Dashboard
- Shipment Management
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Agustin Arce	aarce@alte...
Aaron Hose	aaron.hose...
Aaron Kirby	aaron.kirby...
Aaron Thib...	aaron.thiba...

Menu **BDG International, Inc.** Since 1983 **Shipment Listing**

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Origin **Delhi**  
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GERMANIA CORPORATION LIMITED

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• Archived

Origin **Yantian Pt**  
05 Jan 2022  
Geelong Sales (MCO) Ltd.

Minneapolis / St Paul  
04 Feb 2022  
SEALINE EXPORT & IMPORT LIMITED

Destination

Show details

• Archived

# LOGIN DASHBOARD

- 1) Enter your email and password to login to the Insights Portal
- 2) You can however click on 'Track your shipment' and enter shipment details to track your shipments without logging in
- 3) What you will see under 'Track your shipment are'
  - \* ETA
  - \* ETD
  - \* House bill
  - \* Milestone details

# POST LOGIN DASHBOARD

## What you will see on the Dashboard

- Finances
- ETA and ETD exception details
- Favourite marked shipments
- All upcoming shipments

Click on 4 dots on the top left corner to toggle between the different modules.

These modules are,

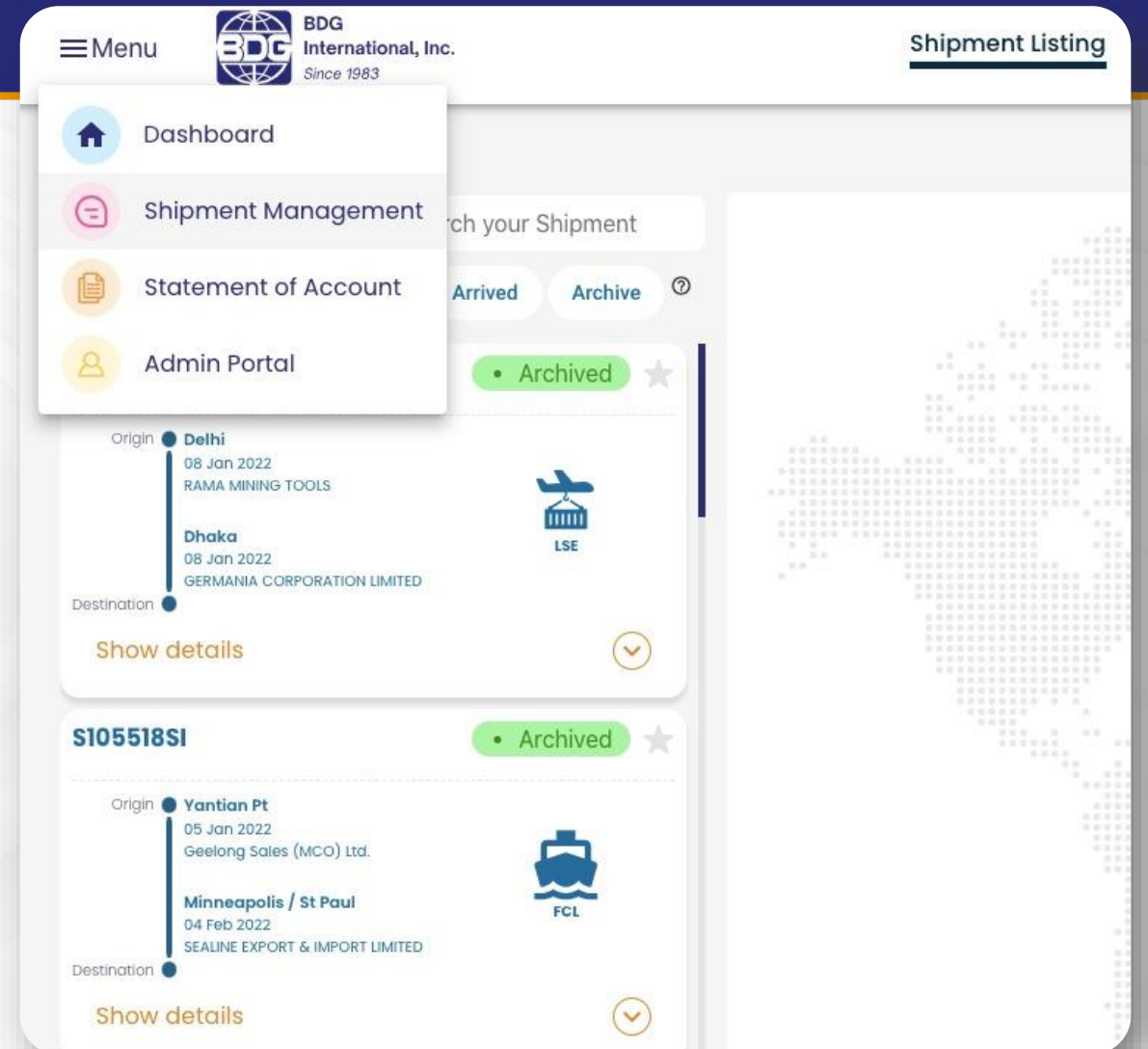
- Dashboard
- Shipment Management
- Statement of Account
- Admin Portal

The screenshot displays the user interface of the BDG International, Inc. dashboard. At the top, there is a navigation bar with a 'Menu' icon, the company logo 'BDG International, Inc. Since 1983', and the title 'Shipment Listing'. A dropdown menu is open, listing four main modules: 'Dashboard', 'Shipment Management', 'Statement of Account', and 'Admin Portal'. Below the menu, a search bar is visible with the text 'Search your Shipment'. To the right, there are buttons for 'Arrived' and 'Archive', along with a help icon. A green button labeled 'Archived' with a star icon is also present. The main content area shows a shipment tracking card with the following details: Origin: Delhi (08 Jan 2022, RAMA MINING TOOLS), Destination: Dhaka (08 Jan 2022, GERMANIA CORPORATION LIMITED). A blue icon of a plane and a building labeled 'LSE' are also visible. At the bottom of the card, there is a 'Show details' button and a dropdown arrow. On the right side of the dashboard, a stylized world map is displayed.

# FEATURES ON SHIPMENT MODULE

- Shipment listing
- View shipment details
- Routing
- Documentation
- Add to Favourites
- View
- Basic details
- Cargo details

- Cargo details
- Filter shipments
- Sort by
- Search shipment
- Export to excel
- Chat and mail
- Shipment Analytics
- Select by status



# Features of Statement of Account Module

- Aged outstanding
- Search statement
- Filter statement
- Export to Excel
- Download invoice

**BDC International, Inc.**  
Since 1983

Menu

- Dashboard
- Shipment Management
- Statement of Account
- Admin Portal

### Aged Outstanding

	31-60	61-90	90+
	1979.16	USD 769102.51	USD 732536.34
	2420.50	INR 1084167.73	INR 761756.86
		EUR 0.00	EUR 3917.62

Search Invoice no/ Job no/ PO no/ HE

PO/Order NO.	House Bill Ref No.	Client	Due Date	Invoice Date	Invoice Amount	Outstanding Amount	Aging	
00101311		BUSINESS...	15 Feb 20...	15 Feb 20...	USD 6302	5202	90+	
00114867	S108744SI	1011-76	EURODUN...	07 Oct 20...	22 Sep 2...	USD 1079...	4978.54	90+
00114868	S108746SI	1011-78	EURODUN...	07 Oct 20...	22 Sep 2...	USD 11890...	11890.52	90+
00114899	S108746SI	1011-78	EURODUN...	08 Oct 20...	23 Sep 2...	USD 307.5	307.5	90+

# ADMIN PORTAL

- See user details
- Reset password
- Change login access
- Search logs
- Filter your logs
- Create user in CW1 and enable access

The screenshot displays the Admin Portal interface for BDG International, Inc. The top navigation bar includes a 'Menu' icon and the company logo with the text 'BDG International, Inc. Since 1983'. The menu is open, showing options: Dashboard, Shipment Management, Statement of Account, and Admin Portal. Below the menu is a table listing users with columns for Organisation, Last Login Date, Registered Date, Role, and Active status.

Organisation	Last Login Date	Registered Date	Role	Active status		
Diversified Wat...	N/A	18 Aug 2023	Buyer Supplier	<input type="checkbox"/>		
AQUA AEROBI...	N/A	17 Aug 2023	Buyer	<input type="checkbox"/>		
Agustin Arce	aarce@alte...	Altercargo SRL	N/A	17 Aug 2023	Buyer Supplier	<input type="checkbox"/>
Aaron Hose	aaron.hose...	VOLM COMPA...	N/A	10 Aug 2023	Buyer Supplier	<input type="checkbox"/>
Aaron Kirby	aaron.kirby...	FLSmith Salt ...	N/A	18 Aug 2023	Buyer Supplier	<input type="checkbox"/>
Aaron Thib...	aaron.thiba...	AMS GENETI...	N/A	15 Oct 2023	Supplier Buyer	<input type="checkbox"/>

For **Trouble shooting, FAQs and indepth information on each module** refer our 39-page complete user manual.