



**BDG INTERNATIONAL, INC**

## SERVICE ANNOUNCEMENT

Dear Importer,

The 10+2 ruling is coming close. In order to prepare for the new rule ALL delivery locations will have to have an IRS number reported to us in order for BDG to file the ISF.

In the past we have asked for this for the CUSTOMS ENTRY. The number has been required when delivering to a NON-RELATED company, but if the shipment was delivered to a RELATED warehouse the number was not required.

ALL delivery locations will require an IRS number. If the shipment is dropped shipped to your client, you can call and obtain their IRS number. If you can have your client complete the W-9 form then you have an official document with the number on it and can send it to us, or just call and obtain the number.

If the location that we are delivering is a warehouse that you lease or own, it may not have its own independent IRS number. In this case you need to give it a suffix. Then you will provide that the IRS numbers with all the suffixes and their addresses to BDG. We will complete a 5106 for each location. We can also add these locations to your bond.

For each 5106 filing, and address audit we will have a small charge of \$25.

At this point you will be compliance with Customs 7501 requirements and the ISF requirements.

Here is the format in which the SUFFIX is to appear:

Valid formats for the Importer Number are:

**NN-NNNNNNNXX** Internal Revenue Service (IRS) Number

**NNN-NN-NNNN** Social Security Number

In these codes, N = number, X = alphanumeric. If the importer number is in IRS format, the last two-position suffix (XX) cannot be the letters O, I and/or Z.

For questions or comments please contact: Lisa Victoria Waller. [lisaw@bdainternational.com](mailto:lisaw@bdainternational.com)

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